

**ACM Mid-Southeast Chapter**  
**Minutes of the November 17, 2006 Business Meeting**  
**Submitted by: Brenda Parker, Secretary**

The meeting was called to order at 5:00 p.m. in the Glenstone Lodge, Gatlinburg, Tennessee by Conference Chair Joseph Kizza. Other officers present were acting Vice-chair Jim Clark, Treasurer Otha Britton .

1. Approval of minutes of last meeting  
The minutes of the 2005 business meeting were approved as presented.
2. Reports:
  - Treasurer Otha Britton submitted the 2005 Treasurer's report showing beginning balance as of 01/07/05 and account balance as of 02/01/2006. Treasurer Britton indicated that the 2006 conference will save money on plaques this year. He also indicated that the conference will need to pay travel expenses for the keynote speaker.
  - Conference:
    - Preliminary figures for the 2006 conference:
      - 66 professionals registered
      - 45 students registered
      - 1 sponsor
      - 36 student presenters
      - 43 professional presenters
      - 4 technical assistants from UT-Martin were in attendance to help with equipment problems (if any occurred)
      - 75 lunch meals were purchased (71 meals were actually served)
      - 110 banquet tickets were purchased (Number of actual attendees – to be determined)
3. Preparation for next year's conference – Otha Britton  
Date of 2007 meeting: November 15 – 16  
Place of 2007 meeting: Glenstone Lodge
4. New Officers - nominating officer Ken Adcock presented the listing of new officer election results
  1. Kathy Winters – Conference Chair
  2. Jim Clark – Vice Chair
  3. Brenda Parker – Secretary
  4. Bob Bradley – Treasurer
5. Discussion and new business
  - i. Institutional Sponsor Fee – Should the conference allow institutional sponsors for the conference? If so, how much should the institution be charged for this service? It was agreed that \$200 will be charged for institutional sponsors. This \$200 includes conference registration. There was some discussion indicating that sponsors be limited to one table display.

- ii. Is there a need for having juried as well as non-juried professional papers? It was agreed that adding refereed papers to the conference might not be in the best interests of the participants (especially the doctoral students). Publishing a paper in this conference may cause copyright issues with later publications.
- 6. Meeting was adjourned at 5:40 with best wishes to Emory Gathers and for his quick recovery from by-pass heart surgery.